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2	STATE OF NEW YORK
	CITY OF YONKERS
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	Minutes of
4	The City of Yonkers IDA
	Audit Committee Meeting
5	March 28, 2023 - 2:00 P.M.
	At
6	470 Nepperhan Avenue, Suite 200
	Yonkers, New York 10701-3892
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9	BEFORE:
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11	CECILE SINGER - Chairperson
12	MELISSA NACERINO - Member
13	VICTOR GJONAJ - Member
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15	IDA STAFF:
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17	JAIME MCGILL - IDA Executive Director
18	JIM CAVANAUGH - IDA President & CEO
19	SIBY OOMMEN -IDA Chief Fiscal Officer
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21	PRESENT
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23	ROBERT DANIELE - PKF O'Connor Davies
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So good afternoon again, and thank you for having me present the audit results for the Yonkers Industrial Development Agency for the fiscal year ended December 31st, 2022.

If we turn to the table of contents, the second page in, we'll briefly go through the status of the audit, our audit approach, the financial statement highlights, including the current year operating results, our required communications, which is all the information we gather when we form an opinion on the financial statements as a whole, our communication of internal control matters, do the controls or the design or operation of the controls allow management, in the normal course of doing their daily activities, to prevent and detect any errors, and giving them time to correct that?

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And included in here is the management representation letter -it's what we get at the conclusion of the audit -- which outlines our responsibilities, management's responsibilities, and all the information that was provided to us to perform. And in the back pages is some information on PKF O'Connor Davies, some industry recognition.

So if we turn to page 1, again, the audit is complete. The scope of the work was substantially the same as we talked about in our

December 20th planning meeting. And that included the continued work on the Yonkers Pier activities, Con Ed winding down on the emergency disaster relief loans, you still have the loans payable, the Section 8 program for the Yonkers pier, the NYPA loans.

And then this year we had a new standard on leases. So you do have a

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lease. We were required to capitalize that lease, and we'll go through that as well. The financial statements have been reviewed by management. Again, once you accept this we can go final with this, and that's our anticipation.

There are a few things in regard to the public authorities and accountabilities act; we'll get those documents as well. And that's kind of the closure of having all this filed.

At the bottom is our approach.

We come in a few days and we look

at -- we update our understanding of

how everything flows here. We look

at your payroll cycles, cash

receipts, cash disbursements, we read

through the board minutes, if

anything pops up. Again, based on

what we look at, we do a financial

assessment, a risk assessment, and

based on that risk assessment, we

PROCEEDINGS

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design our audit plan. If everything goes according to that audit plan, if we don't have any findings, we move forward, we complete the audit, we prepare the financial statements and our required communications. If we do run into unexpected results, we go back and reassess. But I'm happy to report that everything went smoothly.

If we go to the financial statement highlights, we'regoing to actually start on page 3, which is the statement of activities compared to 2021. And you can see in the operating revenues, your revenues are down about \$2 million. And that's based on activities and projects that are undertaken over time. You really had a good year in '21, which was starting to catch up due to COVID, but in the current year you had a little over a million dollars in agency and refinancing fees. You closed on some projects: The Yonkers

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Joint School Construction Board projects, which generated about \$462,000 of revenue; you had this Horizon on Ridge Hill, another \$380,000 or so; and Queue Smart, another \$91,000. And those are some of the big projects.

In the prior year, based on this Joint Scope Construction Board project, the City did lay out some funding. So you can see in the middle of the page, under "consulting and professional fees," in 2021, you can see about \$961,000, about \$840,000 of that was for this school -- Yonkers Joint School Construction Board. The IDA laid it out, the City reimbursed you. can see that up top, the 840,000, in '21. That didn't occur this year; everything was financed through the IDA.

You do have some management fees, \$155,000. Mostly, that is

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\$80,000 or so for the Larkin garage
management fees and then various
other fees ranging from \$500 to
\$2,000, based on a slew of projects
that are coming in. And that
generated, again, \$155,000 in
management fees.

The other big item is your license fee, and that's your rental income. Again, this was the new lease standard which -- basically, your rental income is roughly about \$180,000. We broke it out between lease and interest. There's a piece of it down below in "interest income," but that's your annual rental fee: About \$180,000 a year.

If we go down to the expenses, you can see everything's pretty much in line. Salaries are consistent; payroll taxes and employee benefits are up; health insurance was up in the current year. And there's certain things that we have to

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account for regarding the pension

costs, which were up a little, and

that resulted in an increase in the

current year.

You do pay rent here to the City, about \$112,000 in rent, plus utilities, roughly another \$35,000 or so, and that's your rent expense. Again, your consulting and professional fees, again, it was a one-timer in 2021. If you really back out that \$840,000 piece, you're pretty consistent with the current year. Then you have your advertising, printing and reproduction. Again, that almost doubled compared to last year. And this is advertising for greater Yonkers, and Horizon Publications, and various summit events that occurred in 2022. Everything pretty much is in line. You have depreciation expenses in line with 2021.

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So expenses are down but your income is down as well. If we come down to non-operating revenues and expenses, you do operate a workforce investment grant program. Again, that's for -- to enhance job opportunities. You do hire a consultant to -- a grant writer, if you will, and that's all funded with grant revenue. So there's a matching principal there: Whatever you lay out, you're reimbursed, you get back. So you do run that program, but it doesn't really affect the bottom line.

And you have your interest income, again, up. Your interest rates were pretty good in '22 compared to '20 and '21, getting roughly about three percent on the money, so that resulted in some increase in the current year. And your interest expense is just the interest expense on the two loans

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2 that I had mentioned: That
3 Section 108 loan and the NYPA loan.

Take your revenues, subtract your expenses, you can see the change in net position -- almost a half a million dollars loss, if you will -- for the current year. You subtract that from your opening net position of \$6.9 million, in the end of the year, a little over \$6.4 million.

So if we turn back to page 2, you can see that 6.4 is at the bottom, mostly in the form of cash -- roughly about four and a half million dollars -- about 1.7 is brick and mortar, as we say, your leasehold improvements and things like that.

And you do operate the activities of the Yonkers Pier, so what moneys come in and what moneys get expended get closed out and are restricted for that purpose, and there's \$200,000 for those purposes.

But if you look at the balance

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sheet, you have about \$8.1 million in assets, like I said, roughly \$4.8 million in cash, you have some accounts receivable. Some of that money came in subsequently as we were doing the audit -- it came in in January, February, March of this year -- so we know most of that is valid.

You do have a lease receivable
that we talked about, where we had to
capitalize it and put it on your
balance sheet. It's a new standard.
Doesn't affect -- you still make the
payments -- you still collect the
payments, and it's income to the IDA,
but they want us to put it in an
asset, and whatever's not -- if you
have a five-year lease, the long-term
portion is what we call here
"unearned revenue," and as you
collect that money, it's written down
over the term of the lease.

So, you know, I don't like to

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get into the weeds, but it's something that in the past it was what we called an operating lease, you would collect the money and that's all you would -- you would reflect the revenue. You're still doing that, but now they want you to record the right to use the asset, and whatever you didn't collect for the future is what we call unearned, and you slowly recognize that as that.

You have liabilities here of \$1.3 million, and you have some of what we call inflows and outflows.

Again, these are non-cash items, but it's something we need to record.

But as I said, you have a pretty good financial position, \$6.4 million,

mostly of which -- four and a half million dollars -- is free and clear.

That's really the numbers.

Pages 4 through 8, I'm not going to read every bullet, but as I

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2 mentioned before, we take all this information and we -- our purpose is 3 to form an opinion. We've issued 4 5 what is termed an unmodified opinion. 6 That's a clean opinion. It's the 7 highest level of opinion that an 8 entity can receive, and it basically states that your financial statements 9 10 present, fairly, the financial 11 results of the agency as of 12 12/31/2022 in accordance with the 13 accounting standards.

Thereare some supplemental information that's attached to the report after the notes. We do -- this is what we call unaudited, but we do have the agency confirm those balances with the banks. So it's like an audit procedure, but it's really, clearly an unaudited document. But it's the schedule of bonds and notes, it's not a liability to the agency, but you're the middle person that, you know, did the --

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made the transaction happen. So those are recorded on pages 27 through 32.

I think that's it. I mean, there are some estimates that we do, you know, your capital assets, the life that are given to the capital assets. It's an estimate, if we have to estimate certain liabilities because we may not have the information available at this time. Most of that stuff we don't have to make estimates because we were doing the audits subsequent, so we know that it's a valid payable or receivable. And that's it.

And there's also a separate schedule of cash and investments that's required by the Public Authorities Act. And that just reiterates what the cash and restricted cash position is of the Yonkers IDA. And it's a separate report, and that's all uploaded once

1 **PROCEEDINGS** 2 it's all filed with the public 3 authorities. We do have a management letter. 4 5 Again, no comments, I'm happy to 6 report this year. Very smooth audit. 7 Everything was addressed. I know we 8 had some questions last year but --9 it was very timely. We did a hybrid, 10 I guess, of -- you know, if we needed 11 to be here to pull things, we came 12 here. So it worked out well. 13 And again, I'm happy to record 14 that Siby, Jaime, your outside 15

accountant all collaborated to get this thing done so we can file this by March 31st.

MR. CAVANAUGH: I just want to mention our deposits which are at Signature Bank.

> MR. DANIELE: Yes.

MR. CAVANAUGH: As the board is aware, Signature Bank had a little issue. That is where we kept our deposits. We left them there

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1	PROCEEDINGS
2	because we left them with
3	Signature because we had a conference
4	call with the bank the day of the
5	failure, and they pointed out that
6	the FDIC had extended deposit
7	protection beyond the 250
8	MS. SINGER: To all of them.
9	MR. CAVANAUGH: To the entirety
10	of the deposit.
11	MS. SINGER: Right.
12	MR. CAVANAUGH: So actually, it
13	was safer for us at that point to
14	leave all of our money with
15	Signature, because had we taken it
16	out, we would have only been
17	protected up to \$250,000 per account.
18	So actually, it seemed to be the
19	safer move to leave it with
20	Signature. We've done that.
21	We do anticipate that sometime
22	within the next year we're going to
23	be asking the board to spend a lot of
24	our unreserved cash for the Cacace

our unreserved cash for the Cacace

garage project. So we're not really

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looking forward -- I mean, not really looking for another long-term place to keep our excess cash, because if all goes well, a year from now our excess cash will become much less.

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But I just wanted to make that public in case people were wondering, were we affected by this, we were aware of it? But we were not negatively affected.

MS. SINGER: All right. And what do you know about the condition of Signature Bank?

MR. CAVANAUGH: Well, I mean, it's been taken over. I mean, the FDIC essentially created another holding company to assume the assets at Signature. And I think they're still looking for a permanent sale, but from our perspective, we're less interested in who the ultimate owner is than whether our deposits our protected.

MS. SINGER: Right.

1	PROCEEDINGS
2	MR. CAVANAUGH: And as long as
3	that FDIC protection for the full
4	deposit is in place, you know, we
5	feel pretty secure.
6	MR. DANIELE: Yeah, that's a
7	great point. Someone did purchase
8	the bank. I forget the name.
9	MS. MCGILL: New York Community
10	Bank.
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12	
13	MR. DANIELE: New York
14	Community Bank. So the only thing I
15	would add is just to get a new
16	depository statement, maybe new
17	collateral going forward since it's a
18	new community bank.
19	MS. SINGER: Right.
20	MR. DANIELE: And all the
21	accounts are secured. You know,
22	you
23	MS. SINGER: Also, the
24	requirement for how much cash the
25	bank has to keep, it's a good idea to

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understand that. Because New York
State had a requirement, the
comptroller of the currency had a
requirement, but in a lot of cases
they relaxed that requirement during
COVID. So it's a good idea to look
at that. Because for a period of
time, banks were required to carry a
considerable amount of cash in
reserve, and that essentially
evaporated over time.

And so that is another form of insurance for your deposits. And we should really understand that with the bank, even though we have the insurance, it's a due diligence, you know, when we're looking at it.

MR. CAVANAUGH: Well, and also long-term -- again, within the next year -- we are going to be recommending to the board that we spend much of our accumulated cash position. But, Going forward, know, you we want to diversify a little bit,

1	PROCEEDINGS
2	but I think that will be a function
3	of how much cash we have. So, you
4	know, we'll come back to the board on
5	that.
6	MR. DANIELE: And you are
7	required to have secondary
8	collateral. So even though we have
9	the 250 coverage, you have other
10	depositors, so all of your money is
11	guaranteed, even with the failure.
12	MS. SINGER: Right.
13	MR. DANIELE: So you have
14	excess coverage.
15	MS. SINGER: Well, as I said,
16	there were reasons that the
17	comptroller of the currency had the
18	cash requirements for each bank. And
19	because that was in addition
20	because you've seen what's happened
21	in the banking world, that gives you
22	an additional feeling of security
23	MR. DANIELE: Sure.
24	MS. SINGER: when you
25	understand that. So since we have

1	PROCEEDINGS
2	the deposits, we don't lose anything
3	by knowing what the bank's position
4	is, currently.
5	All right. Are there any
6	questions? Okay. Would management
7	come in for
8	MS. MCGILL: Executive section?
9	MS. SINGER: Yes.
10	MS. MCGILL: We just need to
11	state for the record that we're going
12	into executive session. We need to
13	vote to go into executive session and
14	then vote to come out of it.
15	MR. CAVANAUGH: So are we
16	looking for a motion?
17	MS. SINGER: Yes.
18	MS. NACERINO: Make a motion to
19	go into executive section.
20	MS. SINGER: Second.
21	MR. CAVANAUGH: For purposes of
22	discussion with the auditors?
23	MS. SINGER: Right.
24	(Whereupon, the committee began
25	and concluded an executive session.)

1	PROCEEDINGS
2	MS. SINGER: We concluded the
3	executive session, and we asked our
4	accountants about the cooperation we
5	received from staff and the
6	management risks that were addressed,
7	and everything, according to our
8	accountants, was adequately
9	addressed.
10	So in view of that, may I have
11	a motion to accept the audited return
12	as submitted?
13	MS. NACERINO: I'll make a
L 4	motion to accept.
15	MR. GJONAJ: I second.
16	MS. SINGER: Second. Any
17	objections? All in favor?
18	(A chorus of ayes.)
19	MS. SINGER: So is there any
2 0	further business?
21	MS. MCGILL: No other items.
22	MS. SINGER: No further
2 3	business. I ask for a motion to
2 4	adjourn.
2 5	MS. NACERINO: I'll make a

		Page 25
1	PROCEEDINGS	
2	motion to adjourn.	
3	MR. GJONAJ: Motion.	
4	MS. SINGER: Okay. Then	we
5	stand adjourned.	
6	(Time noted: 2:29 P.M.)	
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CERTIFICATE

STATE OF NEW YORK)

: SS.:

COUNTY OF WESTCHESTER)

I, NATHAN DAVIS, a Notary Public for and within the State of New York, do hereby certify:

That the witness whose examination is hereinbefore set forth was duly sworn and that such examination is a true record of the testimony given by that witness.

I further certify that I am not related to any of the parties to this action by blood or by marriage and that I am in no way interested in the outcome of this matter.

IN WITNESS WHEREOF, I have hereunto set my hand this 31st day of March 2023.

Nathan Davis

NATHAN DAVIS

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