



**Minutes of the Yonkers Industrial Development Agency
Audit Committee Meeting
March 28, 2011**

Present Board Members

Cecile Singer
Michael Baratta

Absent Members

Martin Ball, Sr.

Non-Members Present

Melvina Carter, Yonkers IDA CFO
Pat Serenson, Accountant
Charlie Mangiaracina - Partner of ODMD
Bill Rilley - Reporter with ODMD

Roll Call

Cecile Singer, Chairperson called the Audit Committee Meeting to order at 5:35 p.m., roll call was taken. The following Committee Members were noted to be present: Cecile Singer and Michael Baratta. Martin Ball, Sr. was excused. A quorum was established for the conduct of business.

Approval of Minutes for October 15, 2010 Meeting

Chairperson Singer announced the first item on the agenda, which was the review and approval of the Minutes for the October 15, 2010 Meeting. No changes were needed.

A motion was made by Michael Baratta to Approve the Minutes for March 28, 2011 Meeting. The motion was seconded by Cecile Singer. *Approved 2-0*

Review and Discussion of Draft Audited Financial Statements for Approval

Chairperson Singer introduced the next item which was the review and discussion of Draft Audited Financial Statements for Approval. CPA Charlie Mangiaracina explained that the Audit Committee had been issued a copy of the audited financial statements for review. Mr. Mangiaracina added that some notes were reviewed in detail with Management and the draft that was issued is what his Firm's opinion will be based on. Further Mr. Mangiaracina stated that the PowerPoint presentation that had been issued was a result of the 2010 audit, highlights balance sheet, income statements and internal control letter. Mr. Mangiaracina noted that previously ODMD had provided a letter for Board review to balance the budget and finances and he then proceeded to provide further comments.. Chairperson Singer highlighted that with loss of staff as well as with the hard work of CFO Carter and Mr. Serenson , the financial reporting requirements were still accomplished in an very appropriate manner.

Bill Riley advised that the auditors always find it necessary to update the internal controls, policies and procedures. Mr. Riley explained that performing a test of internal controls identifies significant audit areas, risk assessments and develops a tailored plan for the Agency. The findings are documents then communicated to the Board and as a result a Report is then issued. Mr. Riley added that the results of the 2010 audit were standard and highlighted that the last paragraph was an unqualified opinion.

Mr. Riley further advised that the refinance statements account receivables portion was due mainly because of the Workforce Grant also because of the Austin Avenue Project, the restricted cash had decreased. Mr. Riley continued to add that the change of net asset was a positive \$21,000 which was a large turnaround from the prior year. Mr. Riley next referenced the page in the Statement identifying the activities which were revenues of 10 projects closing and this had increases the Agency fees received. There was also a new inclusion, YEDC which has 2 bond closings and directly reported YIDA management fees. Mr. Riley highlighted that expenses were cut in all areas which as a result reflected a positive balance. Mr. Riley added that there was no instance or allegations of fraud during the audit and the information requested was promptly received and the Statement was prepared and issued in a timely manner with very minor adjustments.

Mr. Mangiaracina referenced the Project and financial issues with Struever Fidelco and Cappelli (SFC). Mr. Mangiaracina added that OMDM is interested in attaining more information and requested to be updated on the SFC Ballpark Project. CFO Carter explained that with regard to the funds provided by the SFC Baseball Project throughout 2010 there were quarterly meetings between City representatives, IDA and SFC. CFO Carter added that as far as the PILOT the YIDA and City have been working aggressively with the County to attain a resolution. Chairperson Singer advised that all developers have been under tremendous economic pressure therefore SFC reflects that reality in how the Project is proceeding.

CFO Carter advised that the Agency will keep the auditors updated on that financial issue and tax assessment resolutions. Mr. Mangiaracina explained that YEDC had become active, but Riverview II and Charter School projects were footnoted although they are not YIDA projects. Chairperson Singer requested that clarification needs to be issued to the Committee in writing regarding the tax exempt entities and status deadlines from OMDM.

A motion was made by Michael Baratta to Approve the Drafted Audited Financial Statements, 2010 Internal Control Letter and Investment Report. The motion was seconded by Cecile Singer. *Approved 2-0*

Other Business

No other business was discussed at the meeting.

Adjournment

A motion to adjourn was made at 6:11 p.m. by Michael Baratta and seconded by Cecile Singer. *Approved 2-0*